

**Notice for Inviting Expression of Interest for Project (APA-PT3607)**

1. The Hong Kong Academy for Performing Arts hereby invites company to express interest for the below project:

Upgrade the Stage Lighting System of Concert Hall and Recital Hall (Tender Ref. APA-PT3607)

2. Applicant must meet the following minimum requirements:
  - (a) Satisfactorily completed at least three projects similar to the aforementioned with the following criteria:
    - i.) On the contractor list in the Government/ Non-Governmental Organization/Tertiary education institutions for lighting installation category or other related category for performing venue / studio or other related category in theatre lighting system and related equipment installation in the last 10 continuously years prior to April 2024; and
    - ii.) Approx. over HK\$5 million in each contract for theatre power, stage lighting system and installation in performance venues or studio in the past 10 consecutive years prior to April 2024, preferably involving system, console and fixtures related for stage lighting installation.
  - (b) Strong in-house workforce in Hong Kong; and
  - (c) Strong technical and financial position.

If your company fulfill the above requirements and would like to express interest, please contact Mr. Alan Kwan, Supplies Manager, at 2584 8564 or by e-mail [alankwan.fn@hkapa.edu](mailto:alankwan.fn@hkapa.edu) to request for the Prequalification of Tenderer Form and Checklist.

3. Applicants must fill in the Prequalification of Tenderer Form & Checklist with supporting documents, Application Form for Inclusion in the Registered Suppliers List (if you are new vendor) and submit to the Academy by depositing into the tender box at the entrance of Administration Block of the Academy at 1 Gloucester Road, Wanchai, Hong Kong on or before 11:00 a.m., 30 April 2024.
4. In the event of Tropical Cyclone Signal No. 8 or above or a Black Rainstorm Warning Signal is hoisted between 8:30 a.m. and 11:00 a.m. on the closing date, the closing time will be postponed to 11:00 a.m. on the following working day. Saturday is specifically not regarded as a working day.
5. Late submission will not be considered.

Ms. Bernice Chan  
Bursar cum Principal Head (Human Resources and Council Secretariat)